



Beardall Fields Primary & Nursery School

Kenbrook Road, Hucknall, Nottingham NG15 8HY

Tel: 0115 9638845 Fax: 9638176

e-mail: office@beardallfields.org.uk

Website: www.beardallfields.org.uk

9 October 2018

Dear Parents/Carers

After School Club

Our ASC is growing and as it has become more popular with parents, we have had to make some changes to how it is run.

Our aim is to make the club a safe and fun environment for our children, ensuring adequate staffing ratios. Please note the following:

- If your child needs to attend on a regular basis, please make sure the office staff know which days are your regular sessions. These will be registered as a confirmed booking and payment for these sessions must be **made in advance** via ParentPay as regular sessions (£6.50).
- Subsequently, any of these regular sessions which are **cancelled on the day** will be still be charged at the normal rate.
- If you need a session and have not previously booked, please ring or email the office and we will let you know if there is a place available on your chosen day. If this is the case, you must pay the **ad hoc rate of £7.00** via ParentPay.
- If your child is off school due to sickness or holiday, you will still be charged for the ASC place.
- For any children collected **late** from ASC (after 6 p.m.) an additional **charge of £6.50 will be charged** to cover any additional staffing costs which may be incurred.

Breakfast Club

We are surveying parents to find out if any would be interested in paying an extra £1 in order to access the Breakfast Club at 7.15 a.m. rather than 7.30 a.m.

Please complete and return the attached slip to help us with this survey and we will let you know the outcome.

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Child's Name

I would be prepared to pay an extra £1 in order to access the Breakfast Club at 7.15 a.m.

Signed





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