



Beardall Fields Primary & Nursery School

Kenbrook Road, Hucknall, Nottingham NG15 8HY

Tel: 0115 9638845 Fax: 9638176

e-mail: office@beardallfields.org.uk

Website: www.beardallfields.org.uk

Dear Parents

The governing body of Beardall Fields Primary and Nursery School has one vacancy for a parent governor. We are looking for a parent who has the skills required to contribute to effective governance and the success of Beardall Fields Primary and Nursery School moving forward.

The governing body of Beardall Fields Primary and Nursery School is responsible for a wide range of matters which fall under the three main strategic areas of governance:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the head teacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Another key area of governance we are responsible for is stakeholder engagement. The views of parents, staff and pupils are very important to us for informing development plans moving forward.

It is important governors appointed to our governing body feel confident and have the ability to challenge and support senior leaders within the school to ensure the three main strategic areas of governance are met.

The governing body are looking for, to train and develop expertise and experience in; analysing performance data, budgeting and driving financial efficiency and performance management and employment issues. We seek to recruit and develop governors with the skills to work constructively in committees, chair meetings and to lead the governing body.

Our parent governors serve a four year term of office (even if your child leaves the school during this time). We meet three times per year as a whole governing body (meetings commence at 4:15pm on Wednesdays) and have three committees who usually meet once per term (again, meetings commence at 4:15pm).

We offer a full induction package, a mentoring system and availability of in-house, central and online training packages. We also offer the opportunity for prospective governors to meet other governors to discuss the role before completing a nomination form.

If you wish to complete a nomination form to become a parent governor, you need to be a parent of a pupil at our school and complete to nomination form attached to this letter. Include a statement, up to 80 words, about yourself, the skills and commitment you can bring to the governing body and why you would like to become a governor.

Each nomination must be received at the school by **10:00am on Tuesday 7th May 2019**. It should be sealed in an envelope marked 'Nomination for Parent Governor' and may be delivered by hand, sent with your child, or by post to the school. Electronic nominations must be returned to office@beardallfields.org.uk. Your application will be acknowledged returning officer within two working days of the closing date. An election will be held if more than one nomination is received.

Yours sincerely

Mr P Bailey

Chair of Governors





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