



Beardall Fields Primary & Nursery School
Kenbrook Road
Hucknall
Nottingham NG15 8HY
Tel: 0115 9638845

19 January 2016

Dear Parents/Carers

As part of our safeguarding procedures, we are now asking that if your child is not attending Nursery for any reason, please let the Nursery know by telephoning the office on the above number. It would help us if you could telephone before 9.15 a.m. (morning sessions) or 1 p.m. (afternoon session). If we have not heard from you by these times, someone will telephone you to find out why your child is not in Nursery.

This also enables us to be alerted to any infections which might be spreading around the Nursery e.g. chicken pox, colds etc.

Thank you for your continued support.

Yours sincerely

Miss Henshaw
Nursery Teacher